

# Project Inspector Re-Certification Program

## CERTIFICATION

- An inspector obtains certification by successfully completing the Project Inspector Examination.
- The expiration date of the certification is four years from the date of the examination.
- DSA approval of an inspector for a specific project may only be granted prior to expiration of certification. Once approved, the inspector may complete the project, regardless of whether or not certification expires.

## RENEWAL OF CERTIFICATION

- Certification may be renewed by fulfilling the requirements of the Re-Certification Program every four years.
- The expiration date of a renewed certification is four years from the previous expiration date.
- An inspector must fulfill the requirements of the Re-Certification Program within the four year period prior to expiration.
- If a certified inspector obtains another class of certification (Class 2 inspector obtains Class 1 certification), the previous certification expires immediately. The certification period is four years from the date of the most recent examination that an inspector has successfully completed.

## THE RE-CERTIFICATION PROGRAM

- The Re-Certification Program consists of the DSA Academy's Inspector Overview Class and DSA's Re-Certification Examination (see page 2).
- DSA will record each certified inspector's attendance at the Inspector Overview Class and the Re-Certification. DSA will also record whether or not the inspector successfully completed the Re-Certification Examination.
- Fees will be charged to each inspector participating in any DSA Academy Inspector Overview class and the Re-Certification Examination to cover reasonable costs of administering these events.

## EXPIRATION OF CERTIFICATION

- If an inspector does not fulfill the requirements of the Re-Certification Program by the certification expiration date, the inspector will be notified of the expiration of certification.
- Expired certifications can not be renewed.
- An inspector whose certification has expired must again successfully complete the Project Inspector Examination in order to obtain certification.

**DSA ACADEMY'S INSPECTOR OVERVIEW CLASS**

An inspector must attend the two day Inspector Overview Class conducted by DSA within each four year certification period.

The Overview Classes are offered four times per year. The purpose of the class is to ensure that inspectors are sufficiently knowledgeable of the regulations and procedures to fulfill their code-required duties. The code edition addressed in the seminar will be the currently effective code at the date of the seminar.

The Inspector Overview Class is offered through the DSA Academy. Please go to [www.dsa.dgs.ca.gov/academy](http://www.dsa.dgs.ca.gov/academy) for further information on this class.

**DSA'S RE-CERTIFICATION SEMINAR AND THE RE-CERTIFICATION EXAMINATION**

An inspector must attend DSA's Re-Certification Seminar within the 12 month period prior to the expiration date of the inspector's certification and must successfully complete the Re-Certification Examination at the seminar.

The one-day Re-Certification Seminar and Examination is offered four times per year. Attendance at the Re-Certification Seminar will be limited to those inspectors whose certifications will expire within 12 months of the date of the seminar.

The purpose of the Re-Certification Seminar is to ensure that inspectors are sufficiently knowledgeable of new and/or revised (from the previous effective code edition) California Building Standards Codes and administrative procedures. The code edition addressed in the seminar will be the currently effective code at the date of the seminar.

The scope of the Re-Certification Examination will be a written test measuring the inspector's knowledge of new and/or revised California Building Standards Codes and administrative procedures. The examination will be conducted and graded at the Re-Certification Seminar. The inspector will be informed at the seminar whether or not the inspector successfully completed the examination.

If you have any questions or require further information, contact:

Re-certification Coordinator  
Project Inspector Unit  
Division of the State Architect – Headquarters  
1102 Q Street, Suite 5100  
Sacramento, CA 95814  
(916) 323-5971



## Inspector Re-Certification Class Schedule and Registration Form

If your certification expires before fulfilling all the requirements of the Re-Certification Program, you will have to take the Project Inspector Examination and pass it to become a DSA certified inspector again.

The Re-Certification classes are scheduled as follows:

February 14, 2007  
Sacramento Area

May 23, 2007  
Ontario Area

August 8, 2007  
Sacramento Area

November 7, 2007  
Ontario Area

**Cost: \$195.00 per class**

Includes all-day program, code update information, exam, lunch & break refreshments

**Make check payable to: DSA Re-Cert Class**

Registration Form

Total Amount Enclosed: \$\_\_\_\_\_

**DSA Inspector Re-Certification Class**

Mail to: **DSA**  
**1102 Q Street, Suite 5100**  
**Sacramento, CA 95814**

**Class location choice:**

☐ **February 14, 2007**  
**Sacramento Area**

☐ **May 23, 2007**  
**Ontario Area**

☐ **August 8, 2007**  
**Sacramento Area**

☐ **November 7, 2007**  
**Ontario Area**

Registration for:

Mr./Ms.: \_\_\_\_\_

Inspector Class: \_\_\_\_\_

Expiration Date: \_\_\_\_\_